



Date:8/7/2026

Dear Valued Patient,

It has been our privilege to provide healthcare services for you and your family. We are grateful for the trust and confidence you have placed in us over the years.

We regret to inform you that **Coastal Community Health Services' Richmond Hill medical practice will permanently close, effective Friday, August 7, 2026**. This decision was made after careful consideration and is part of organizational changes affecting our operations.

We understand that finding a new healthcare provider is an important decision, and we encourage you to establish care with another primary care provider as soon as possible to avoid any interruption in your medical care. While you are free to choose any provider you wish, the following practices may be accepting new patients in Richmond Hill and surrounding area:

- Southern Shores Family Care- Richmond Hill
 - 912-356-9900
- SouthCoast Health – Richmond Hill
 - Primary Care- 912-527-5301
 - Pediatrics- 912-527-5352
- St. Joseph's/Candler Primary Care – Richmond Hill
 - 912-819-9601
- Memorial Health University Women's Care- Richmond Hill
 - 912-350-5937

For further convenience, we are accepting new patients in our Darien Clinic and hope to continue providing care for those looking to stay with Coastal Community Health. You can contact this location by calling 912-382-7846.

You may also contact your **health insurance plan's Member Services Department** for assistance identifying participating primary care providers who are accepting new patients within your network.

Medical Records

Your medical records will remain confidential and will be maintained in accordance with applicable federal and state laws. To have your records transferred to your new healthcare provider, please complete and sign an Authorization for Release of Medical Records.

Requests for medical records should be submitted to:

Coastal Community Health Services, Inc.

Attn: Medical Records Department

100 Professional Center Dr.

Brunswick, GA 31525

Phone: 912-275-8028

Fax: 912-210-5625

Please include the name, address, phone number, and fax number (if available) of your new healthcare provider so that your records may be transferred promptly.

If you have questions regarding your medical records or need assistance with the transfer process, please contact Coastal Community Health Services during normal business hours.

We sincerely appreciate the opportunity to have participated in your healthcare. It has been an honor to serve you, and we wish you and your family continued health and wellness in the years ahead.

Thank you again for allowing us to be part of your healthcare journey.

Sincerely,

Coastal Community Health Services, Inc.

Administration